



Dear Parents,

I am writing to provide an update on our decision to remain open as we confront the COVID-19 pandemic. The health and safety of our students and employees is my number one priority as we continue to implement precautions in our center. We continue to develop policies on a day by day basis to manage this ever evolving situation. Please take note of some requirements that we have put in place:

- Please make sure that you have signed up for our Emergency Text Message system in case we decide to close or have adjusted hours. You can text CAMPUS to 71441.
- We will continue to do morning checks of all children entering our center.
- If your child is sick, please keep them home.
- Make sure that you are reporting any sickness to the office.
- Should we be required to close, ensure that you have a plan in place for your child/children. You will need to pick up your child within the hour upon notification from the office or text message.
- Should your child become sick at the center, please have a plan in place for pick up. We are requiring that all sick children be picked up within 1 hour of notification from the office.
- We continue to follow the recommendations of the Virginia Department of Health and the Centers for Disease Control regarding group size, sanitation and monitoring.

We would like to thank all of our parents for your understanding throughout this ongoing process. Our staff and I continue to be here for your child care needs until further notice. Should you have questions, please reach out.

Lisa Lee

Director